

MATZIKAMA MUNICIPALITY



TOP LAYER SDBIP

01 JULY 2019 – 30 JUNE 2020



1. Introduction

The SDBIP is a detailed plan of a municipality for implementing the municipality's delivery of municipal services and its annual budget. The SDBIP is normally used as the organizational scorecard and is a management implementation and monitoring tool that ensure that appropriate information is circulated internally and externally for purposes of monitoring the execution of the budget, performance of senior management and achievement of the strategic objectives set by council. The SDBIP gives effect to the IDP and budget of the municipality and will be possible if the IDP and budget are fully aligned with each other, as required by the MFMA.

2. Legal Reference

Section 1 of the Municipal Finance Management Act (Act 56 of 2003) (MFMA) defines service delivery and budget implementation plan (SDBIP) as a detailed plan for implementing the municipality's delivery of municipal services and its annual budget, and which must indicate

(a) projections for each month of –

- (i) revenue to be collected, by source; and
- (ii) operational and capital expenditure, by vote;


(b) service delivery targets and performance indicators for each quarter.

The purpose of the SDBIP is to support the Municipality's management to achieve service delivery targets as well as the spending of the capital budget within given timeframes. Section 53 of the Municipal Finance Management Act (Act 56 of 2003) MFMA determines that the municipality's SDBIP plan must be approved by the Executive Mayor within 28 days after the approval of the annual budget.

Section 53 determines further that the annual performance agreements of the Municipal Manager and directors as required in section 57 of the Municipal Systems Act (Act 32 of 2000) must be linked to the SDBIP. Section 69 of the MFMA determines that the draft SDBIP and performance agreements must be submitted to the Executive Mayor within 14 days after the approval of an annual budget.

Approval of 2019-20 Top Layer Service Delivery And Budget Implementation Plan

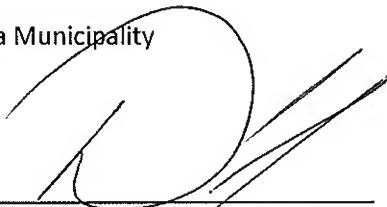
The Top Layer Service Delivery Budget Implementation Plan, indicating how the budget and the strategic objectives of Council will be implemented, is herewith submitted for approval in terms of Section 53(1)(c)(ii) of the Municipal Finance Management Act (MFMA), Circular No. 13 and the Budget and Reporting Regulation.

Signature:  _____

Date: 25 JUNE 2019

Mr J van der Hoven

Mayor of Matzikama Municipality

Signature:  _____

Date: 25 JUNE 2019

Mr D Lubbe

Municipal Manager of Matzikama Municipality

MATZIKAMA MUNICIPALITY TOP LAYER SDBIP FOR 2019-20

Directorate [R]	Function [R]	National KPA [R]	IDP Objective [R]	Municipal KPA [R]	Key Performance Indicator	Unit of Measurement	Ward [R]	KPI Owner [R]	Baseline	Target Type [R]	2019/20 Budget	2020 OL	2020 OL	2020 OL
Finance	Water Management [Core function] - Water Treatment	Basic Service Delivery	Provide municipal basic services to meet demands of growing population and development challenges	Functional Municipal Basic Services	Number of formal residential properties which are billed for water or have prepaid meters that is connected to the municipal water infrastructure network as at 30 June 2020	Number of residential properties which are billed for water or have pre- paid meters as at 30 June 2020	All	Director: Financial Services	9,145	Number	9 145	0	0	9 145
Finance	Electricity [Core function] - Electricity	Basic Service Delivery	Provide municipal basic services to meet demands of growing population and development challenges	Functional Municipal Basic Services	Number of formal residential properties which are billed for electricity or have prepaid meters as at 30 June 2020 (excluding Eskom areas)	Number of residential properties which are billed for electricity or have pre- paid meters as at 30 June 2020 (Excluding Eskom areas)	All	Director: Financial Services	9771	Number	9771	0	0	9771
Finance	Waste Water Management [Core function] - Sewerage	Basic Service Delivery	Provide municipal basic services to meet demands of growing population and development challenges	Functional Municipal Basic Services	Number of formal residential properties connected to the municipal waste water sanitation/sewerage network for sewerage service, irrespective of the number of water closets (toilets) which are billed for sewerage as at 30 June 2020	Number of residential properties which are billed for sewerage as at 30 June 2020	All	Director: Financial Services	8600	Number	8600	0	0	8600
Finance	Waste Management [Core function] - Solid Waste Removal	Basic Service Delivery	Provide municipal basic services to meet demands of growing population and development challenges	Functional Municipal Basic Services	Number of formal residential properties which are billed for refuse removal as at 30 June 2020	Number of residential properties which are billed for refuse removal as at 30 June 2020	All	Director: Financial Services	10035	Number	10035	0	0	10035

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Directorate [R]	Function [R]	National KPA [R]	IDP Objective [R]	Municipal KPA [R]	KPI Name [R]	Unit of Measurement	Ward [R]	KPI Owner [R]	Baseline	Target Type [R]	Annual Target	Q1	Q2	Q3	Q4
Finance	Finance and Administration [Core function] - Finance	Basic Service Delivery	Provide municipal basic services to meet demands of growing population and development challenges	Functional Municipal Basic Services	Provide free basic water to indigent households earning less than R5040 as at 30 June 2020	Number of households receiving free basic water as at 30 June 2020	All	Director: Financial Services	1,351	Number	1 351	0	0	0	1 351
Finance	Finance and Administration [Core function] - Finance	Basic Service Delivery	Provide municipal basic services to meet demands of growing population and development challenges	Functional Municipal Basic Services	Provide free basic electricity to indigent households earning less than R5040 as at 30 June 2020	Number of households receiving free basic electricity as at 30 June 2020	All	Director: Financial Services	535	Number	535	0	0	0	535
Finance	Finance and Administration [Core function] - Finance	Basic Service Delivery	Provide municipal basic services to meet demands of growing population and development challenges	Functional Municipal Basic Services	Provide free basic sanitation to indigent households earning less than R5040 as at 30 June 2020	Number of households receiving free basic sanitation as at 30 June 2020	All	Director: Financial Services	2,516	Number	2 516	0	0	0	2 516
Finance	Finance and Administration [Core function] - Finance	Basic Service Delivery	Provide municipal basic services to meet demands of growing population and development challenges	Functional Municipal Basic Services	Provide free basic refuse removal to indigent households earning less than R5040 as at 30 June 2020	Number of households receiving free basic refuse removal as at 30 June 2020	All	Director: Financial Services	2,698	Number	2 698	0	0	0	2 698
Municipal Manager	Planning and Development [Core function] - Project Management Unit	Municipal Transformation and Institutional Development	Provide municipal basic services to meet demands of growing population and development challenges	Functional Municipal Basic Services	The percentage of the municipal capital budget actually spent on capital projects by 30 June 2020 (Actual amount spent on	% of the municipal budget spent by 30 June 2020	All	Municipal Manager	90%	Percentage	90	0	20	60	90

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Directorate [R]	Function [R]	National KPA [R]	IDP Objective [R]	Municipal KPA [R]	Key Measure (W)	Unit of Measurement	Ward [R]	KPI Owner [R]	Baseline	Target Type [R]	Annual Target	2019-20	2020-21
			population and development challenges		projects /Total amount budgeted for capital projects)x100}								
Infrastructure Services	Planning and Development [Core function] - Economic Development/Planning	Local Economic Development	Coordinate, facilitate and stimulate sustainable economic development through strategy, policy and programme development	Economic Growth and Development	Create temporary job opportunities through EPWP projects by 30 June 2020	Number of temporary job opportunities created by 30 June 2020	All	Director: Infrastructure Services	55	Number	55	0	55
Corporate Services	Finance and Administration [Core function] - Human Resources	Municipal Transformation and Institutional Development	Provide opportunities to officials and councillors for the development of professional and leadership skills and enhance employment equity in the organization	A Quality Administration and Internal Efficiency	Number of people from employment equity target groups employed in the three highest levels of management in compliance with a municipality's approved employment equity plan as at 30 June 2020	Number of people employed in the three highest levels of management as at 30 June 2020	All	Director: Corporate Services	1	Number	1	0	0
Corporate Services	Finance and Administration [Core function] - Human Resources	Municipal Transformation and Institutional Development	Provide opportunities to officials and councillors for the development of professional and leadership skills and enhance employment equity in the organization	A Quality Administration and Internal Efficiency	The percentage of the municipality's personnel budget actually spent on implementing its workplace skills plan by 30 June 2020 [(Actual amount spent on training/total personnel budget)x100]	% of personnel budget actually spent on implementing its workplace skills plan by 30 June 2020 [(Actual amount spent on training/total personnel budget)x100]	All	Director: Corporate Services	0.4%	Percentage	0.4	0	0

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Directorate [R]	Function [R]	National KPA [R]	IDP Objective [R]	Municipal KPA [R]	AP/NTM [R]	Unit of Measurement	Ward [R]	KPI Owner [R]	Baseline	Target Type [R]	Annual Target	Q1	Q2	Q3	Q4	2019-20
Finance	Finance and Administration [Core function] - Budget and Treasury Office	Municipal Financial Viability and Management	Maintain sufficient revenue sources to enable the municipality to meet its constitutional obligations	Sufficient Revenue	Financial viability measured in terms of the municipality's ability to meet its service debt obligations as at 30 June 2020 ((Short Term Borrowing + Bank Overdraft + Short Term Lease + Long Term Borrowing + Long Term Lease) / Total Operating Revenue - Operating Conditional Grant))	% of debt coverage	All	Director: Financial Services	24%	Percentage	24	0	0	0	0	24
Finance	Finance and Administration [Core function] - Budget and Treasury Office	Municipal Financial Viability and Management	Maintain sufficient revenue sources to enable the municipality to meet its constitutional obligations	Sufficient Revenue	Financial viability measured in terms of the outstanding service debtors as at 30 June 2020 (Total outstanding service debtors/ revenue received for services)	% of outstanding service debtors	All	Director: Financial Services	45%	Percentage	45	0	0	0	0	45
Finance	Finance and Administration [Core function] - Budget and Treasury Office	Municipal Financial Viability and Management	Maintain sufficient revenue sources to enable the municipality to meet its constitutional obligations	Sufficient Revenue	Financial viability measured in terms of the available cash to cover fixed operating expenditure as at 30 June 2020 ((Cash and Cash Equivalents - Unspent Conditional Grants - Overdraft) + Short Term Investment) / Monthly Fixed Operational Expenditure excluding (Depreciation, Amortisation, and Provision for Bad Debts, Impairment and Loss on Disposal of Assets))	Number of months it takes to cover fixed operating expenditure with available cash	All	Director: Financial Services	0.2	Number	0.2	0	0	0	0	0.2

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Directorate [R]	Function [R]	National KPA [R]	IDP Objective [R]	Municipal KPA [R]	KPI Name [R]	Unit of Measurement	Ward [R]	KPI Owner [R]	Baseline	Target Type [R]	Annual Target	Q1	Q2	Q3	Q4
Municipal Manager	Finance and Administration [Core function] - Administrative and Corporate Support	Municipal Transformation and Institutional Development	Maintain sufficient organizational resources, enhance the involvement of the public in the development and decision making processes and provide ethical and professional services to support the needs of the communities	A Developmental Municipality	Submit the Annual Performance Report in terms of Section 46 of the Municipal Systems Act to the Auditor-General by 31 August 2019	Report submitted to the Auditor-General by 31 August 2019	All	Municipal Manager	1	Number	1	1	0	0	0
	Finance and Administration [Core function] - Administrative and Corporate Support	Municipal Transformation and Institutional Development	Maintain sufficient organizational resources, enhance the involvement of the public in the development and decision making processes and provide ethical and professional services to support the needs of the communities	A Developmental Municipality	Submit the Draft Annual Report to Council by 31 January 2020	Draft report submitted to council by 31 January 2020	All	Municipal Manager	1	Number	1	0	0	1	0
	Planning and Development [Core function] - Corporate Wide Strategic Planning (IDPs, LEDS)	Good Governance and Public Participation	Maintain sufficient organizational resources, enhance the involvement of the public in the	A Developmental Municipality	Submit the reviewed Draft IDP to Council by 31 March 2020	Reviewed draft IDP submitted to Council by 31 March 2020	All	Municipal Manager	1	Number	1	0	0	1	0

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Directorate [R]	Function [R]	National KPA [R]	IDP Objective [R]	Municipal KPA [R]	KPI Name [R]	Unit of Measurement	Ward [R]	KPI Owner [R]	Baseline	Target Type [R]	Annual Target	Q1	Q2	Q3	Q4
			development and decision making processes and provide ethical and professional services to support the needs of the communities												
Infrastructure Services	Electricity [Core function] - Electricity	Basic Service Delivery	Provide municipal basic services to meet demands of growing population and development challenges	Functional Municipal Basic Services	Limit unaccounted electricity to less than 12% by 30 June 2020 {(Number of Electricity Units Purchased and/or Generated - Number of Electricity Units Sold) / Number of Electricity Units Purchased and/or Generated} x 100}	% unaccounted electricity at 30 June 2020 {(Number of Electricity Units Purchased and/or Generated - Number of Electricity Units Sold) / Number of Electricity Units Purchased and/or Generated} x 100}	All	Director: Infrastructure Services	12%	Percentage	12	0	0	0	12
Infrastructure Services	Water Management [Core function] - Water Distribution	Basic Service Delivery	Provide municipal basic services to meet demands of growing population and development challenges	Functional Municipal Basic Services	Limit unaccounted for water to less than 15% by 30 June 2020 {(Number of Kilolitres Water Purchased or Purified - Number of Kilolitres Water Sold) / Number of Kilolitres Water Purchased or Purified x 100}	% unaccounted water at 30 June 2020 {(Number of Kilolitres Water Purchased or Purified - Number of Kilolitres Water Sold) / Number of Kilolitres Water Purchased or Purified x 100}	All	Director: Infrastructure Services	15%	Percentage	15	0	0	0	15
Infrastructure Services	Water Management [Core function] - Water Treatment	Basic Service Delivery	Provide municipal basic services to meet demands of growing population and development challenges	Functional Municipal Basic Services	95% of water samples comply with SANS241 micro biological indicators (Number of water samples that comply with SANS21 indicators/Number of water samples tested)x100}	% of water samples compliant	All	Director: Infrastructure Services	95%	Percentage	95%	95	95	95	95

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Directorate [R]	Function [R]	National KPA [R]	IDP Objective [R]	Municipal KPA [R]	Key Performance Indicator (KPI) [R]	Unit of Measurement	Ward [R]	KPI Owner [R]	Baseline	Target Type [R]	Annual Target	Q1	Q2	Q3	Q4
Municipal Manager	Finance and Administration (Core function) - Risk Management	Good Governance and Public Participation	Maintain sufficient organizational resources, enhance the involvement of the public in the development and decision making processes and provide ethical and professional services to support the needs of the communities	A Developmental Municipality	Compile the Risk based Audit Plan (RBAP) for 2020/21 and submit to the Audit Committee by 30 June 2020	RBAP submitted to the Audit Committee by 30 June 2020	All	Municipal Manager	1	Number	1	0	0	0	1
	Internal Audit (Core function) - Governance Function	Good Governance and Public Participation	Maintain sufficient organizational resources, enhance the involvement of the public in the development and decision making processes and provide ethical and professional services to support the needs of the communities	A Developmental Municipality	Complete planned audits in terms of the Risk Based Audit plan by 30 June 2020 ((Planned audits completed divided by the audits planned for the financial year)x100)	% of planned audits completed by 30 June 2020	All	Municipal Manager	80%	Percentage	80	10	30	50	80
Finance	Finance and Administration (Core function) - Finance	Municipal Financial Viability and Management	Maintain sufficient revenue sources to enable the municipality to meet its constitutional	Sufficient Revenue	Achieve a debtors payment percentage of 88% at 30 June 2020 (Gross Debtors Opening Balance + Billed Revenue - Gross Debtors Closing Balance - Bad Debts Written Off	Payment % achieved at 30 June 2020	All	Director: Financial Services	88	Percentage	88	0	0	0	88

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Directorate [R]	Function [R]	National KPA [R]	IDP Objective [R]	Municipal KPA [R]	KPI Name [R]	Unit of Measurement	Ward [R]	KPI Owner [R]	Baseline	Target Type [R]	Annual Target	Q1	Q2	Q3	Q4
			obligations		/ Billed Revenue x 100										
Finance	Finance and Administration [Core function] - Budget and Treasury Office	Municipal Financial Viability and Management	Maintain sufficient revenue sources to enable the municipality to meet its constitutional obligations	Sufficient Revenue	Submit the Annual Financial Statements for 2018/19 by 31 August 2019 to the Office of the Auditor-General	Financial statements submitted by 31 August 2018 to the Office of the Auditor-General	All	Director: Financial Services	1	Number	1	1	0	0	0
Municipal Manager	Planning and Development [Core function] - Corporate Wide Strategic Planning (IDPs, LEDS)	Good Governance and Public Participation	Maintain sufficient organizational resources, enhance the involvement of the public in the development and decision making processes and provide ethical and professional services to support the needs of the communities	A Developmental Municipality	Submit the final reviewed IDP to Council by 31 May 2020	Final reviewed IDP submitted by 31 May 2020.	All	Municipal Manager	1	Number	1	0	0	0	1
Corporate Services	Finance and Administration [Core function] - Human Resources	Municipal Transformation and Institutional Development	Maintain sufficient organizational resources, enhance the involvement of the public in the development and decision making processes and provide ethical and	A Quality Administration and Internal Efficiency	Limit the vacancy rate to less than 10% of budgeted posts by 30 June 2020 {(Actual approved budgeted vacant positions / total budgeted approved posts)x100}	% Vacancy rate by 30 June 2020{(Actual approved budgeted vacant positions / total budgeted approved posts)x100}	All	Director: Corporate Services	10	Percentage	10%	0	0	0	10

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Directorate [R]	Function [R]	National KPA [R]	IDP Objective [R]	Municipal KPA [R]	KPI Name [S]	Unit of Measurement	Ward [R]	KPI Owner [R]	Baseline	Target Type [R]	Annual Target	Q1	Q2	Q3	Q4
			professional services to support the needs of the communities												
Corporate Services	Finance and Administration [Core function] - Human Resources	Municipal Transformation and Institutional Development	Provide opportunities to officials and councillors for the development of professional and leadership skills and enhance employment equity in the organization	A Quality Administration and Internal Efficiency	Submit the Workplace Skills Plan to Local Government SETA by 31 May 2020	Work Skills Plan submitted to LGSETA by 31 May 2020	All	Director: Corporate Services	1	Number	1	0	0	0	1
Community Development Services	Community and Social Services [Non-core Function] - Disaster Management	Basic Service Delivery	Develop and Sustain our Spatial, Natural and Built Environment.	A Responsive Natural and Built Environment	Submit the reviewed Draft Disaster Management Plan to Council by 31 March 2020	Reviewed Draft Disaster Management Plan submitted to Council by 31 March 2020	All	Director: Community Services	1	Number	1	0	0	1	0
Corporate Services	Finance and Administration [Non-core Function] - Human Resources	Municipal Transformation and Institutional Development	Maintain sufficient organizational resources, enhance the involvement of the public in the development and decision making processes and provide ethical and professional services to	A Quality Administration and Internal Efficiency	Submit the Annual EE Report to the Department of Labour by 31 January 2020	EE Report submitted by end of January 2020	All	Director: Corporate Services	1	Number	1	0	0	1	0

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Directorate [R]	Function [R]	National KPA [R]	DP Objective [R]	Municipal KPA [R]	KPI Name [R]	Unit of Measurement	Ward [R]	KPI Owner [R]	Baseline	Target Type [R]	Annual Target	Q1	Q2	Q3	Q4
			support the needs of the communities												
Community Development Services	Planning and Development [Core function] - Corporate Wide Strategic Planning (DPs, LEDs)	Local Economic Development	Coordinate, facilitate and stimulate sustainable economic development through strategy, policy, programme development	Economic Growth and Development	Implement the municipal Local Economic Development Strategy by 30 June 2020	The number of LED interventions as per the approved 19/20 LED Strategy Implementation Plan by 30 June 2020	All	Director: Community Development Services	New kpi for 2019-20	Number	3	0	1	1	1
Corporate Services	Finance and Administration [Core function] - Human Resources	Municipal Transformation and Institutional Development	Maintain sufficient organizational resources, enhance the involvement of the public in the development and decision making processes and provide ethical and professional services to support the needs of the communities	A Quality Administration and Internal Efficiency	Cascade Performance Management to Managers by 30 September 2019	Signed Performance Plans for Managers by 30 September 2019	All	Director: Corporate Services	New kpi for 2019-20	Number	14	14	0	0	0
Community Development Services	Other [Core function] - Tourism	Local Economic Development	Coordinate, facilitate and stimulate sustainable economic development through strategy,	Economic Growth and Development	The number of Tourism Development Interventions held by 30 June 2020	Number of Tourism Development Interventions held by 30 June 2020	All	Director: Community Development Services	New kpi for 2019-20	Number	4	1	1	1	1

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Directorate [R]	Function [R]	National KPA [R]	IDP Objective [R]	Municipal KPA [R]	KPI Name [R]	Unit of Measurement	Ward [R]	KPI Owner [R]	Baseline	Target Type [R]	Annual Target	Q1	Q2	Q3	Q4
			policy and programme development												
Community Development Services	Planning and Development [Core function] - Corporate Wide Strategic Planning (IDPs, LEDS)	Local Economic Development	Coordinate, facilitate and stimulate sustainable economic development through strategy, policy and programme development Maintain sufficient organizational resources, enhance the involvement of the public in the development and decision making processes and provide ethical and professional services to support the needs of the communities	Economic Growth and Development	Submit the Business Development Promotion Policy to Council by 31 December 2019	Business Development Promotion Policy submitted to Council by 31 December 2019	All	Director: Community Development Services	New kpi for 2019-20	Number	1	0	1	0	0
Corporate Services	Finance and Administration [Core function] - Human Resources	Municipal Transformation and Institutional Development	The codification and conversion of all municipal policies and by-laws to electronic format by 30 June 2020	A Quality Administration and Internal Efficiency	The codification and conversion of all municipal policies and by-laws to electronic format by 30 June 2020	All Municipal By-laws and policies codified and converted to electronic format by 30 June 2020	All	Director: Corporate Services	New kpi for 2019-20	Number	1	0	0	0	1
Community Development Services	Planning and Development [Core function] - Corporate Wide Strategic Planning (IDPs, LEDS)	Local Economic Development	Coordinate, facilitate and stimulate sustainable economic development through	Economic Growth and Development	Submit the LED Strategy Implementation Plan to Council by 30 October 2019	LED Strategy Implementation Plan submitted to Council by 30 October 2019	All	Director: Community Development Services	New kpi for 2019-20	Number	1	0	1	0	0

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Directorate [R]	Function [R]	National KPA [R]	IDP Objective [R]	Municipal KPA [R]	KPI Name [R]	Unit of Measurement	Ward [R]	KPI Owner [R]	Baseline	Target Type [R]	Annual Target	Q1	Q2	Q3	Q4
			strategy/ policy and programme development												

2019-20 TOP TEN CAPITAL PROJECTS

Project	Funding	Budget
Lutzville 332 housing	Human Settlements	R 16,920,000.00
Bitterfontein: Refurbishment of Bitterfontein Scheme	WSIG	R 8,200,000.00
Lutzville: Upgrade Of Sewerage Network For Housing Project	MIG	R 8,000,000.00
Ebenhaeser: Irrigation	WSIG	R 7,400,000.00
Koekenaap: Upgrade Existing Bulk Water Infrastructure	WSIG	R 5,300,000.00
Upgrading Of Bulk Electricity Vredendal	INEP	R 5,000,000.00
Koekenaap: Final Effluent Irrigation And Sportfield Upgrade	TRONOX	R 4,800,000.00
Lutzville Irrigation	WSIG	R 4,600,000.00
Koekenaap: Roads And Stormwater Ph1.1	MIG	R 4,395,174.00
Upgrading Vanrhynsdorp Streets And Stormwater Ph3	MIG	R 4,313,405.00

2019-20 CAPITAL EXPENDITURE

PROJECT NAME	WARD	FUNDING 2019/2020	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Total
Lutzville 332 housing	1	HUMAN SETTLEMENTS	-	-	16,920,000	-	-	-	-	-	-	-	-	-	16,920,000
Bitterfontein: refurbishment of Bitterfontein scheme	8	WSIG	200,000	200,000	200,000	500,000	1,300,000	1,300,000	500,000	600,000	1,300,000	1,200,000	900,000	-	8,200,000
Lutzville: upgrade of sewerage network for housing project	1	MIG	500,000	800,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,500,000	200,000	-	-	-	8,000,000
Ebenhaeser: irrigation	2	WSIG	-	-	300,000	600,000	800,000	1,200,000	400,000	800,000	1,200,000	1,500,000	600,000	-	7,400,000
Koekenaap: upgrade existing bulk water infrastructure	8	WSIG	300,000	500,000	800,000	1,200,000	1,200,000	1,000,000	300,000	-	-	-	-	-	5,300,000
Upgrading of bulk electricity Vredendal	3,4,5	INEP	100,000	250,000	550,000	950,000	950,000	950,000	950,000	150,000	75,000	75,000	-	-	5,000,000
Koekenaap: final effluent irrigation and sportfield upgrade	8	TRONOX	600,000	600,000	800,000	900,000	900,000	800,000	200,000	-	-	-	-	-	4,800,000
Lutzville irrigation	1	WSIG	-	-	300,000	300,000	600,000	800,000	400,000	800,000	800,000	600,000	-	-	4,600,000
Koekenaap: Roads and Stormwater Ph1.1	8	MIG	200,000	400,000	600,000	700,000	700,000	500,000	700,000	595,174	-	-	-	-	4,395,174
Upgrading Vanrhynsdorp Streets and Stormwater Ph3	7	MIG	750,000	750,000	750,000	750,000	750,000	500,000	63,405	-	-	-	-	-	4,313,405
Refurbishment of Ebenhaeser water treatment works	2	WSIG	700,000	800,000	800,000	400,000	-	-	-	-	-	-	-	-	2,700,000
Upgrading of Bulk Electricity	3,4,5	HUMAN SETTLEMENTS	-	-	-	-	-	1,000,000	1,000,000	250,000	-	-	-	-	2,250,000
Lutzville: Upgrade Gravel Roads Pave	1	MIG	500,000	500,000	500,000	350,054	-	-	-	-	-	-	-	-	1,850,054
Bitterfontein: refurbishment of Bitterfontein scheme	8	WSIG	25,000	25,000	50,000	50,000	200,000	300,000	300,000	200,000	200,000	200,000	250,000	-	1,800,000
Lutzville: new bus route for housing project	1	MIG	500,000	611,273	-	-	-	-	-	-	-	-	-	-	1,111,273
Vredendal phase 5	3,4,5	HUMAN SETTLEMENTS	-	-	1,000,000	-	-	-	-	-	-	-	-	-	1,000,000
Upgrading Lutzville Offices	1	OWN	-	-	-	-	-	250,000	250,000	-	-	-	-	-	500,000
Computer equipment	All	OWN	-	140,000	-	-	-	100,000	-	100,000	-	100,000	50,000	-	490,000

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PROJECT NAME	WARD	FUNDING 2019/2020	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Total
Equipment fire services	All	OWN	-	-	455,000	-	-	-	-	-	-	-	-	-	455,000
Upgrade brake test device	All	OWN	-	-	-	-	-	-	-	450,000	-	-	-	-	450,000
Upgrading of municipal head office	All	OWN	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	-	-	-	-	400,000
Vehicles x2 (lvd's)	1	OWN	-	-	-	400,000	-	-	-	-	-	-	-	-	400,000
Bakkie	All	OWN	-	-	-	400,000	-	-	-	-	-	-	-	-	400,000
Refurbishment of Ebenhaeser water treatment works	2	OWN	100,000	100,000	100,000	100,000	-	-	-	-	-	-	-	-	400,000
Upgrading Miriam Owies hall	2	OWN	-	-	-	200,000	200,000	-	-	-	-	-	-	-	400,000
Upgrading Troe-troe hall	7	OWN	200,000	200,000	-	-	-	-	-	-	-	-	-	-	400,000
Lowbed trailer	All	OWN	-	-	-	320,000	-	-	-	-	-	-	-	-	320,000
Water meters	All	OWN	-	-	100,000	100,000	100,000	-	-	-	-	-	-	-	300,000
1 bakkie (lvd's)	All	OWN	-	-	300,000	-	-	-	-	-	-	-	-	-	300,000
Tractor	All	OWN	-	-	-	-	300,000	-	-	-	-	-	-	-	300,000
Streetslights riverkantstraat Vanrhynsdorp	7	OWN	-	-	-	300,000	-	-	-	-	-	-	-	-	300,000
Caravan Park Upgrade	2	OWN	-	150,000	150,000	-	-	-	-	-	-	-	-	-	300,000
Upgrading of Thusong Centre Vredendal North	3	OWN	-	-	-	-	-	-	150,000	150,000	-	-	-	-	300,000
Vehicle Community Services LDV	All	OWN	280,000	-	-	-	-	-	-	-	-	-	-	-	280,000
Klawer: New Outdoor Gym	6	MIG	100,000	168,668	-	-	-	-	-	-	-	-	-	-	268,668
Sedan vehicle	6	OWN	-	-	260,000	-	-	-	-	-	-	-	-	-	260,000
Transformers - minisub	8	OWN	-	-	260,000	-	-	-	-	-	-	-	-	-	260,000
Kliprand: New roads and storm	8	MIG	233,144	-	-	-	-	-	-	-	-	-	-	-	-

Matzikama Municipality Service Delivery & Budget Implementation Plan

2019-20

PROJECT NAME	WARD	FUNDING 2019/2020	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Total
water															233,144
Vanrhynsdorp: New Outdoor Gym	7	MIG	100,000	126,279	-	-	-	-	-	-	-	-	-	-	226,279
Traffic offices expansion	4	OWN	-	-	-	100,000	100,000	-	-	-	-	-	-	-	200,000
Upgrade ups	All	OWN				50,000	-	-	100,000	-	50,000	-	-	-	200,000
Furniture and office equipment	All	OWN	-	-	25,000	-	-	75,000	-	-	50,000	-	-	50,000	200,000
Upgrading Ebenhaeser Office	2	OWN	-	-	-	-	-	-	-	-	200,000	-	-	-	200,000
Land Purchases	All	OWN	-	-	-	-	-	200,000	-	-	-	-	-	-	200,000
Boumag roller	All	OWN	-	-	-	180,000	-	-	-	-	-	-	-	-	180,000
Lutzville West Small steel pavillion	1	MIG	162,410	-	-	-	-	-	-	-	-	-	-	-	162,410
Lawnmower community halls	All	OWN	-	-	-	-	-	150,000	-	-	-	-	-	-	150,000
Swimming pools filters	All	OWN	-	75,000	75,000	-	-	-	-	-	-	-	-	-	150,000
Water pumps	All	OWN	-	-	-	-	-	-	50,000	100,000	-	-	-	-	150,000
Sewerage pumps	All	OWN	-	150,000	-	-	-	-	-	-	-	-	-	-	150,000
High pressure drain cleaning machine	All	OWN	-	-	-	150,000	-	-	-	-	-	-	-	-	150,000
Furniture and office equipment	All	OWN	-	-	25,000	-	-	50,000	-	-	25,000	-	-	50,000	150,000
Trail grader	1	OWN	-	-	-	150,000	-	-	-	-	-	-	-	-	150,000
Furniture for chalets/fridges/stoves/microwaves/ovens/tv	2	OWN	-	30,000	30,000	40,000	-	-	-	-	-	-	-	-	100,000
Furniture and office equipment	All	LIBRARY	-	12,500	12,500	12,500	12,500	-	12,500	12,500	12,500	12,500	-	-	100,000
Upgrade network cabling	All	OWN	-	-	-	-	20,000	-	-	50,000	10,000	20,000	-	-	100,000

Matzikama Municipality Service Delivery & Budget Implementation Plan

2019-20

PROJECT NAME	WARD	FUNDING 2019/2020	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Total
Wheelie Bins	All	OWN	100,000	-	-	-	-	-	-	-	-	-	-	-	100,000
Office furniture community halls	All	OWN	-	-	-	-	-	30,000	30,000	20,000	-	-	-	-	80,000
Furniture and office equipment	All	OWN	-	-	-	-	-	-	-	80,000	-	-	-	-	80,000
Geysers	All	OWN	-	20,000	20,000	20,000	-	19,000	-	-	-	-	-	-	79,000
Bullet proofs for traffic and law enforcement	All	OWN	-	-	-	75,000	-	-	-	-	-	-	-	-	75,000
Handheld radios	All	OWN	-	-	30,000	30,000	6,000	-	-	-	-	-	-	-	66,000
Furniture and office equipment	All	OWN	-	7,500	7,500	7,500	7,500	-	7,500	7,500	7,500	7,500	-	-	60,000
Aircons	All	OWN	-	29,000	29,000	-	-	-	-	-	-	-	-	-	58,000
Play park equipment	7	OWN	-	-	-	-	25,000	25,000	-	-	-	-	-	-	50,000
Furniture and office equipment	All	OWN	-	-	20,000	30,000	-	-	-	-	-	-	-	-	50,000
Electronic Fire System		OWN	-	-	-	-	-	-	50,000	-	-	-	-	-	50,000
Furniture and office equipment	All	OWN	-	-	7,143	7,143	7,143	-	7,143	7,143	7,143	7,143	-	-	50,000
Furniture and office equipment	All	OWN	-	-	25,000	25,000	-	-	-	-	-	-	-	-	50,000
Machinery and equipment	All	OWN	-	-	-	25,000	25,000	-	-	-	-	-	-	-	50,000
Pumpstations (build concrete blocks)	All	OWN	-	50,000	-	-	-	-	-	-	-	-	-	-	50,000
Construction material (concrete curbs)	All	OWN	-	-	-	50,000	-	-	-	-	-	-	-	-	50,000
Upgrading of infrastructure offices	All	OWN	-	-	15,000	15,000	20,000	-	-	-	-	-	-	-	50,000
Equipment PMU unit	All	MIG	-	-	-	20,000	13,000	12,000	-	-	-	-	-	-	45,000
Furniture and office equipment	All	OWN	-	-	30,000	-	-	-	-	-	-	-	-	-	30,000
Petrol water pumps	All	OWN	-	-	30,000	-	-	-	-	-	-	-	-	-	

Matzikama Municipality Service Delivery & Budget Implementation Plan

2019-20

PROJECT NAME	WARD	FUNDING 2019/2020	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Total
Concrete mixers	All	OWN	-	-	30,000	-	-	-	-	-	-	-	-	-	30,000
Road signs	2	OWN	-	-	10,000	10,000	10,000	-	-	-	-	-	-	-	30,000
Chlorine dosing systems	All	OWN	-	-	-	20,000	-	-	-	-	-	-	-	-	20,000
Furniture and office equipment	3,4,5	OWN	-	-	20,000	-	-	-	-	-	-	-	-	-	20,000
Wheateater trimmers	All	OWN	-	-	15,000	-	-	-	-	-	-	-	-	-	15,000
Air compressors	All	OWN	-	-	-	-	15,000	-	-	-	-	-	-	-	15,000
Handheld radios	1	OWN	-	-	15,000	-	-	-	-	-	-	-	-	-	15,000
Cctv cameras	3,4,5	OWN	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	12,000
Furniture and office equipment	All	OWN	-	-	10,000	-	-	-	-	-	-	-	-	-	10,000
Equipment	1-7	OWN	-	-	-	5,000	-	-	-	-	-	-	-	-	5,000
Geyser	2	OWN	-	5,000	-	-	-	-	-	-	-	-	-	-	5,000

2019-20 Revenue and Expenditure by Vote

Matzikama Municipality Service Delivery & Budget Implementation Plan
WC011 Matzikama - Supporting Table SA26 Budgeted monthly revenue and expenditure (municipal vote)

Description	Ref	Budget Year 2019/20												Medium Term Revenue and Expenditure Framework		
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2019/20	Budget Year +1 2020/21	Budget Year +2 2021/22
Revenue by Vote																
Vote 1 - Council & Executive		-	-	-	-	-	-	-	-	-	-	-	-	223,701	212,145	225,519
Vote 2 - Financial Services		34,693	5,393	5,393	5,393	23,893	5,393	5,393	5,393	24,433	5,393	5,393	97,539	8,449	8,864	8,622
Vote 3 - Corporate Services		7	42	7	7	42	7	7	72	7	7	7	8,240	8,449	8,864	8,622
Vote 4 - Community Development Services		1,630	1,630	1,630	1,630	1,630	1,630	1,630	1,630	1,630	1,630	1,630	14,095	32,022	74,806	29,486
Vote 5 - Infrastructure Services		16,408	17,508	17,503	18,153	18,578	18,678	18,868	18,278	17,578	16,378	16,328	20,757	215,020	224,895	238,171
Total Revenue by Vote		52,738	24,573	24,533	25,183	44,143	25,708	25,898	25,373	43,648	23,408	23,358	140,631	479,193	520,711	501,798
Expenditure by Vote to be appropriated																
Vote 1 - Council & Executive		1,615	1,615	1,765	1,615	1,851	1,828	1,614	1,614	1,614	1,614	1,614	2,837	21,196	22,304	23,604
Vote 2 - Financial Services		2,844	2,794	2,919	2,794	4,149	4,554	5,113	2,794	3,000	2,794	2,842	9,180	45,778	47,834	50,227
Vote 3 - Corporate Services		1,668	1,668	1,668	1,668	2,471	1,826	1,668	1,668	2,318	1,668	1,668	7,395	27,357	25,998	28,996
Vote 4 - Community Development Services		4,833	5,255	4,941	5,794	7,155	5,097	5,208	4,889	4,974	5,217	4,889	13,017	71,269	120,134	77,842
Vote 5 - Infrastructure Services		19,242	18,829	20,273	18,305	20,696	18,924	18,074	17,451	17,339	17,369	17,097	29,167	232,766	241,704	255,037
Total Expenditure by Vote		30,202	30,161	31,566	30,175	36,322	32,229	31,677	28,417	29,246	28,662	28,111	61,596	398,365	457,974	435,707
Surplus/(Deficit) before assoc.		22,536	(5,588)	(7,033)	(4,993)	7,820	(6,521)	(5,779)	(3,044)	14,402	(5,255)	(4,753)	79,035	80,828	62,737	66,091
Taxation		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Attributable to minorities		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Share of surplus/(deficit) of associate		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Surplus/(Deficit)	1	22,536	(5,588)	(7,033)	(4,993)	7,820	(6,521)	(5,779)	(3,044)	14,402	(5,255)	(4,753)	79,035	80,828	62,737	66,091

2019-20 Capital Expenditure by Vote

WC011 Matzikama - Supporting Table SA28 Budgeted monthly capital expenditure (municipal vote)

Description	Ref	Budget Year 2019/20												Medium Term Revenue and Expenditure Framework			
		July	August	Sept.	October	Nov.	Dec.	January	Feb.	March	April	May	June	Budget Year 2019/20	Budget Year +1 2020/21	Budget Year +2 2021/22	
R thousand	1	50	50	50	50	50	50	50	50	50	50	50	50	400	300	—	
Multi-year expenditure to be appropriated																	
Vote 1 - Council & Executive		50	50	50	50	50	50	50	50	50	50	50	50	400	300	—	
Vote 2 - Financial Services		—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	
Vote 3 - Corporate Services		—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	
Vote 4 - Community Development Services		—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	
Vote 5 - Infrastructure Services		—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	
Capital multi-year expenditure sub-total	2	50	50	50	50	50	50	50	50	50	50	50	50	400	300	—	
Single-year expenditure to be appropriated																	
Vote 1 - Council & Executive		—	—	50	—	—	125	—	—	—	75	—	100	350	—	—	
Vote 2 - Financial Services		—	140	7	457	27	100	107	157	67	127	50	—	1,240	—	—	
Vote 3 - Corporate Services		—	20	20	20	20	—	70	20	20	20	—	—	210	—	—	
Vote 4 - Community Development Services		481	475	18,740	861	332	675	431	701	201	1	1	1	22,900	2,175	6,590	
Vote 5 - Infrastructure Services		5,171	6,066	7,860	9,205	8,883	9,362	5,863	4,995	3,775	3,575	1,750	—	66,505	60,510	59,507	
Capital single-year expenditure sub-total	2	5,652	6,701	26,677	10,543	9,262	10,262	6,472	5,873	4,138	3,723	1,801	101	91,205	62,685	66,097	
Total Capital Expenditure	2	5,702	6,751	26,727	10,593	9,312	10,312	6,522	5,923	4,138	3,723	1,801	101	91,605	62,985	66,097	

REVENUE BY SOURCE

Matzikama Municipality Service Delivery & Budget Implementation Plan
WC011 Matzikama - Supporting Table SA25 Budgeted monthly revenue and expenditure

2019-20

Description	Ref	Budget Year 2019/20												Medium Term Revenue and Expenditure Framework		
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2019/20	Budget Year +1 2020/21	Budget Year +2 2021/22
R thousand																
Revenue By Source																
Property rates		13,782	3,482	3,482	3,482	3,482	3,482	3,482	3,482	3,482	3,482	3,482	3,482	52,085	57,570	60,462
Service charges - electricity revenue		11,918	13,018	12,713	13,063	13,388	13,488	13,578	13,188	12,688	11,688	11,588	11,938	152,259	162,308	173,020
Service charges - water revenue		1,555	1,555	1,855	2,155	2,255	2,255	2,355	2,155	1,955	1,755	1,805	1,805	23,456	24,699	26,008
Service charges - sanitation revenue		1,396	1,396	1,396	1,396	1,396	1,396	1,396	1,396	1,396	1,396	1,396	1,396	16,747	17,635	18,569
Service charges - refuse revenue		1,425	1,425	1,425	1,425	1,425	1,425	1,425	1,425	1,425	1,425	1,425	1,425	17,103	18,010	18,964
Rental of facilities and equipment		187	187	187	187	187	187	187	187	187	187	187	187	2,249	2,368	2,493
Interest earned - external investments		310	310	310	310	310	310	310	310	310	310	310	310	3,716	3,913	4,120
Interest earned - outstanding debtors		387	387	387	387	387	387	387	387	387	387	387	387	4,644	4,890	5,149
Dividends received		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Fines, penalties and forfeits		806	806	806	806	806	806	806	806	806	806	806	7,751	16,616	17,496	18,423
Licences and permits		99	99	99	99	99	99	99	99	99	99	99	99	1,185	1,248	1,314
Agency services		310	310	310	310	310	310	310	310	310	310	310	310	3,718	3,915	4,122
Transfers and subsidies		19,000	35	-	-	18,535	-	-	65	19,040	-	-	14,912	71,587	118,960	76,054
Other revenue		555	555	555	555	555	555	555	555	555	555	555	6,055	12,154	11,507	11,878
Gains on disposal of PPE		1,009	1,009	1,009	1,009	1,009	1,009	1,009	1,009	1,009	1,009	1,009	9,900	21,000	16,614	17,313
Total Revenue (excluding capital transfers and contributions)		52,738	24,573	24,533	25,183	44,143	25,708	25,898	25,373	43,648	23,408	23,358	59,956	398,517	461,131	437,891
Expenditure By Type																
Employee related costs		12,224	12,224	12,224	12,224	19,544	13,103	12,224	12,224	12,224	12,224	12,224	15,783	158,446	167,034	176,144
Remuneration of councillors		629	629	629	629	629	629	629	629	629	629	629	629	7,552	8,042	8,565
Debt impairment		-	-	-	-	-	-	-	-	-	-	-	19,726	19,726	19,718	20,751
Depreciation & asset impairment		1,401	1,401	1,401	1,401	1,401	1,401	1,401	1,401	1,401	1,401	1,401	3,673	19,079	21,997	22,835
Finance charges		724	80	82	80	74	1,014	74	76	72	73	72	6,953	9,373	5,590	7,600
Bulk purchases		9,937	9,937	9,757	9,587	9,187	9,137	9,187	8,667	8,587	8,587	8,387	8,087	109,049	116,137	123,686
Other materials		1,317	1,626	1,502	1,356	1,516	1,379	1,531	1,450	1,472	1,450	1,379	1,672	17,648	64,761	18,913
Contracted services		1,102	1,102	2,978	1,702	1,102	2,102	1,102	1,102	1,102	1,102	1,102	2,102	17,695	13,639	14,319
Transfers and subsidies		105	398	105	433	105	150	447	105	140	433	105	105	2,633	2,229	2,349
Other expenditure		2,764	2,764	2,889	2,764	2,764	3,314	5,082	2,764	3,620	2,764	2,812	2,867	37,165	38,826	40,543
Loss on disposal of PPE		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenditure		30,202	30,161	31,566	30,175	36,322	32,229	31,677	28,417	29,246	28,662	28,111	61,596	398,365	457,974	435,707
Surplus/(Deficit)		22,536	(5,588)	(7,033)	(4,993)	7,820	(6,521)	(5,779)	(3,044)	14,402	(5,255)	(4,753)	(1,641)	152	3,157	2,184
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)		-	-	-	-	-	-	-	-	-	-	-	75,875	75,875	59,580	63,907
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions)		-	-	-	-	-	-	-	-	-	-	-	4,800	4,800	-	-
Transfers and subsidies - capital (in-kind - all)		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after capital transfers & contributions		22,536	(5,588)	(7,033)	(4,993)	7,820	(6,521)	(5,779)	(3,044)	14,402	(5,255)	(4,753)	79,035	80,828	62,737	66,091
Taxation		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Attributable to minorities		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Share of surplus/ (deficit) of associate		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Surplus/(Deficit)	1	22,536	(5,588)	(7,033)	(4,993)	7,820	(6,521)	(5,779)	(3,044)	14,402	(5,255)	(4,753)	79,035	80,828	62,737	66,091

